



Minutes of Trust Board meeting held on 24 November 2009

Present:	Joyce Catterick	Chair
	Peter Aspinall	Non-Executive Director
	Ian Black	Non-Executive Director
	Jan Wilson	Non-Executive Director
	Helen Wollaston	Deputy Chair
	Steven Michael	Chief Executive
	Nisreen Booya	Medical Director
	Alan Davis	Director of Human Resources and Workforce Development
	Alex Farrell	Director of Finance
In attendance:	Terry Dutchburn	Director of Business Development and Planning
	Ruth Unwin	Director of Corporate Development and Constitutional Affairs
	Bernie Cherriman-Sykes	Board Secretary (author)
Apologies:	Bernard Fee	Non-Executive Director
	Anne Gregory	Non-Executive Director
	Hazel O'Hara	Chief Operating Officer
	Noreen Young	Director of Nursing, Compliance and Innovation

TB/09/107 Welcome, introduction and apologies (agenda item 1)

The Chair (JC) welcomed everyone to the meeting and the apologies, as above, were noted.

TB/09/108 Declarations of interest (agenda item 2)

The following Declarations were considered by Trust Board.

Name	Declaration
NON-EXECUTIVE DIRECTORS	
Jan Wilson	Appointed to the Public Appointments Network Programme through the Government Equalities Office to encourage people from all walks of life to apply for public appointments. No financial implications but possible recruitment issues may arise.
Helen Wollaston	Associate Consultant with Infrastruct (has contract with NHS Employers for work on the equality framework) on non-NHS work.

There were no comments or remarks made on the Declarations, therefore, **it was RESOLVED to formally note the Declarations of Interest as above.** There were no other declarations made over and above those previously declared.

TB/09/109 Care Quality Commission Core Standards Declaration November 2009 (agenda item 3)

JC explained that this item builds on the work led by the Director of Nursing, Compliance and Innovation (NY) to provide assurance to Trust Board that it can make a declaration of full compliance against core standards. This follows the session for Non-Executive Directors on 27 October 2009, where evidence against the core standards was scrutinised. A number of issues were raised by Non-Executive Directors and a paper addressing these, and providing additional evidence where appropriate, was circulated in advance of the Board meeting.

Nisreen Booya (NHB) introduced this item on behalf of NY. She reminded Trust Board that the declaration was made at a point in time and work will continue to ensure the Trust meets the core standards throughout the year.

Trust Board thanked all involved in the process to demonstrate compliance with the standards in support of NY as lead Director.

The Chief Executive (SM) assured Trust Board that the Trust has learned lessons from 2008/09 when performance against the Green Light Toolkit meant a move from excellent to good.

On the specific issues of the Care Programme Approach, JC commented that the evidence provided was good and provides assurance that the Trust is meeting the core standards; however, she asked for assurance that the Trust would continue to drive this agenda forward in NY's absence to ensure that care plans are not only completed but also shared with service users. NHB provided this assurance but asked Trust Board to bear in mind the fluidity of Trust services with individuals coming into and out of services and movements between services. Meeting a target of 80% represents an excellent performance and she went on to explain the reasons why the system may not be indicating that all service users have care plans, why some service users are unclear whether they have one, and why some service users cannot identify their care co-ordinator. Work will continue to address cultural and organisational development issues in the move to person-centred care.

It was RESOLVED to approve a declaration of full compliance against all relevant core standards.

Signed **Date**