



With all of us in mind

## Minutes of Trust Board meeting held on 24 May 2011

<b>Present:</b>	Joyce Catterick	Chair
	Peter Aspinall	Non-Executive Director
	Ian Black	Deputy Chair
	Bernard Fee	Non-Executive Director
	Jonathan Jones	Non-Executive Director
	Helen Wollaston	Non-Executive Director
	Steven Michael	Chief Executive
	Nisreen Booya	Medical Director
	Alan Davis	Director of Human Resources and Workforce Development
	Alex Farrell	Deputy Chief Executive/Director of Finance
	Gill Green	Acting Director of Nursing, Compliance and Innovation
<b>In attendance:</b>	Anna Basford	District Service Director (Calderdale and Kirklees)
	Adrian Berry	Care Group Director (Forensic Services)
	Tim Breedon	District Service Director (Wakefield)
	Sean Rayner	Transitional District Service Director (Barnsley)
	Dawn Stephenson	Director of Corporate Development and Constitutional Affairs
	Noreen Young	Director of Nursing, Compliance and Innovation
	Bernie Cherriman-Sykes	Board Secretary (author)
<b>Apologies:</b>	None	

### **TB/11/35 Welcome, introduction and apologies (agenda item 1)**

The Chair (JC) welcomed everyone to the meeting. There were no apologies.

### **TB/11/36 Declarations of interest (agenda item 2)**

No declarations of interest were made over and above those received by Trust Board in March 2011.

### **TB/11/37 Trust Board self-certification for the annual plan 2011/12 (agenda item 3)**

Following on from the strategic session, Dawn Stephenson (DS) confirmed that the annual plan 2011/12 builds on the acquisition case, briefing for Non-Executive Directors and the earlier strategy session. **It was RESOLVED to APPROVE submission of the annual plan 2011/12 to Monitor.**

A key part of the annual plan is the Trust Board self-certification. The paper presented to Trust Board highlights the key changes, particularly in relation to the Quality Governance Framework, which will be presented to the Clinical Governance and Clinical Safety Committee and Trust Board in June, and follows on from the detailed scrutiny by Trust Board in September 2010. There are also two additions in relation to provision of mandatory services and meeting the Trust's terms of authorisation. **It was RESOLVED to NOTE the requirements of the self-certification and CONFIRM that Trust Board can provide adequate assurance of meeting the criteria set out in the paper.**

**TB/11/38 Transfer of Caldicott Guardian and SIRO role (agenda item 4)**

It was **RESOLVED** to **NOTE** the formal transfer of the Caldicott Guardian and SIRO role from the Acting Director of Nursing, Compliance and Innovation to the Director of Nursing, Compliance and Innovation from 1 June 2011.

JC, on behalf of Trust board, wished Gill Green every success in her new role in Manchester.

**TB/11/39 Working Capital Facility 2011/12 – Bank resolution (agenda item 5)**

Alex Farrell (AF) explained why the contract variation was presented to Trust Board with the appropriate resolution. It was **RESOLVED** to **CONFIRM** acceptance of the contract variation and **APPROVE** the signing of the Board resolution for the Bank.

AF confirmed that this forms part of the evidence to enable the auditors to give a view of the Trust as a going concern as part of the annual accounts audit.

**Signed** ..... **Date** .....