



With all of us in mind

**Members' Council**  
**Friday 6 May 2016**  
**From 9:00 (formal meeting starts at 10:00)**  
**Elsie Whiteley Innovation Centre, Hopwood Lane, Halifax, HX1 5ER**

**Agenda**

<b>Item</b>	<b>Time</b>	<b>Subject Matter</b>	<b>Presented by</b>	<b>Action</b>
1.	9:00	Chair's appraisal ( <b>Deputy Chair and governors only</b> )	Julie Fox, Deputy Chair	<b>Paper</b> Interactive session
2.	10:00	Welcome, introductions and apologies	Ian Black, Chair	<b>Verbal item</b> To receive
3.		Declaration of Interests – annual exercise	Ian Black, Chair	<b>Paper</b> To agree
4.		4.1 Minutes of the previous meeting held on 12 February 2016	Ian Black, Chair	<b>Paper</b> To agree
		4.2 Notes from the joint meeting with Trust Board held on 12 February 2016	Ian Black, Chair	<b>Paper</b> To receive
5.	10:10	Chair's report and feedback from Trust Board Chief Executive's comments	Ian Black, Chair Alex Farrell, Interim Chief Executive	<b>Verbal item</b> To receive
6.	10:40	Annual plan and budget 2016/17	James Drury, Interim Director of Strategic Planning/Jon Cooke, Interim Director of Finance	<b>Paper/ presentation</b> To receive
7.	11:00	Transformation update	James Drury, Interim Director of Strategic Planning	<b>Paper/ presentation</b> To receive

Item	Time	Subject Matter	Presented by		Action
8.	11:20	Implementation of the upgrade to the Trust's clinical information system (RiO) – update	Jon Cooke, Interim Director of Finance	<b>Presentation</b>	To receive
9.	11:40	Performance report Quarter 4 2015/16. The full performance report for month 12 2015/16 is enclosed with these papers and can also be found on the Trust's website at <a href="http://www.southwestyorkshire.nhs.uk/about-us/performance/reports/">http://www.southwestyorkshire.nhs.uk/about-us/performance/reports/</a> . There will be a presentation of the key issues at the meeting.	Jon Cooke, Interim Director of Finance	<b>Paper/ presentation</b>	To receive
10.	12 noon	Care Quality Commission – update on our inspection	Mike Doyle, Deputy Director of Nursing	<b>Presentation</b>	To receive
11.	12:10	<u>Members' Council business items</u>			
		11.1 Members' Council elections	Dawn Stephenson, Director of Corporate Development	<b>Paper</b>	To receive
		11.2 Appointment of Lead Governor	Ian Black, Chair	<b>Verbal item</b>	To agree
		11.3 Review of Audit Committee terms of reference	Dawn Stephenson, Director of Corporate Development	<b>Paper</b>	To agree
		11.4 Chair's appraisal – next steps	Julie Fox, Deputy Chair	<b>Verbal item</b>	To agree
12.	12:30	<u>Closing remarks and date of next meeting</u> <b>Friday 22 July 2016</b> Morning meeting Legends suite, Oakwell Stadium, Barnsley FC, Grove Street, Barnsley, S71 1ET	Ian Black, Chair	<b>Verbal item</b>	