

## Minutes of Trust Board meeting held on 23 May 2017

<b>Present:</b>	Ian Black	Chair
	Julie Fox	Deputy Chair
	Laurence Campbell	Non-Executive Director
	Charlotte Dyson	Non-Executive Director
	Rachel Court	Non-Executive Director
	Chris Jones	Non-Executive Director
	Rob Webster	Chief Executive
	Dr Adrian Berry	Medical Director / Deputy Chief Executive
	Tim Breedon	Director of Nursing and Quality
	Mark Brooks	Director of Finance and Resources
	Alan Davis	Director of HR, OD and Estates
<b>Apologies:</b>	Nil	
<b>In attendance:</b>	Dawn Stephenson	Director of Corporate Development (Company Secretary)
	Kate Henry	Director of Marketing, Communication and Engagement
	Salma Yasmeen	Director of Strategy
	Emma Jones	Integrated Governance Manager (author)

### **TB/17/43 Welcome, introduction and apologies (agenda item 1)**

The Chair Ian Black (IB) welcomed everyone to the meeting. Apologies were received as above.

### **TB/17/44 Declaration of interests (agenda item 2)**

There were no declarations over and above those made annually in March 2017 or subsequently.

### **TB/17/43 Trust Board self-certification – compliance with NHS provider licence conditions**

Dawn Stephenson (DS) reported that the Trust was required to self-certify whether or not it has complied with the conditions of the NHS provider licence (which itself includes requirements to comply with the National Health Service Act 2006, the Health and Social Care Act 2008, the Health Act 2009, and the Health and Social Care Act 2012, and have regard to the NHS Constitution), have the required resources available if providing commissioner requested services, and have complied with governance requirements. As part of the annual planning arrangements, NHS Improvement requires the Trust to make a number of governance declarations supported by the information received throughout the year by the Board and committees including the Integrated Performance Report, Assurance Framework and Risk Register.

**It was RESOLVED to NOTE the outcome of the self-assessments against the Trust's compliance with the terms of its Licence and with Monitor's (now NHS Improvement) Code of Governance and CONFIRM the self-certification declarations in relation to:**

- **compliance with the conditions of its Licence (licence conditions G6(3) and CoS7(3));**
- **the Corporate Governance Statement (licence condition FT4(8)); and**
- **the training for Governors (Health and Social Care Act 2012 section 151(5)).**

**TB/17/44 Any other business**

IB reported that a private session of the Trust Board would be held following the meeting in public which would include the review of the draft Annual Report and accounts for 2016/17. The final versions would be approved by the Audit Committee on 25 May 2017 and would be published once laid before Parliament.

**TB/17/45 Date of next meeting (agenda item 3)**

The next meeting of Trust Board will be held on Tuesday 27 June 2017 in Rooms 49/50, Folly Hall, Huddersfield.

**Signed**

A handwritten signature in black ink, appearing to be 'J. Bell', written over a horizontal line.

**Date 27 June 2017**